

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF WEST BOYLSTON
ANNUAL TOWN MEETING
MAY 21, 2001**

The Annual Town Meeting under the foregoing Warrant was held in the auditorium of the West Boylston Middle/High School on May 21, 2001 and was called to order at 7:10 p.m. by Moderator H. Carter Hunt, Jr.

Following the Pledge of Allegiance to the Flag of the United States of America, a moment of silence was observed in memory of all those residents who died since the last Annual Town Meeting.

Wayne M. LeBlanc, Chairman of the Board of Selectmen, made the following presentations: Aaron Goodale, III for more than twenty-five years of service in the Fire Department, including having served as Fire Chief and as a Fire Engineer; Patricia Puccetti for her twenty-five years as Council On Aging Coordinator; Michael J. Mulryan for his service as Tree Warden from 1985 to 2001; John L. Sullivan, M. D., who served as Moderator from 1993 to 2001; and David J. Sweetman, Selectman from 1995 to 2001.

Upon motion of Charles A. Stevens, second by Wayne M. LeBlanc, it was unanimously voted to waive the reading of the Warrant and to refer to it by subject matter only.

ARTICLE I

Upon motion of Wayne M. LeBlanc, second by Charles A. Stevens, it was unanimously voted to hear the reports of the officers and standing committees of the town.

The School Funding Feasibility Committee report, as presented by James W. Brissette was unanimously accepted.

Upon motion of Charles A. Stevens, second by Alexander Fallavollita, Sr., it was unanimously voted to disband the School Funding Feasibility Study Committee.

ARTICLE 2

Upon motion of James A. Ryan, second by Wayne M. LeBlanc, it was unanimously voted to authorize the Town Treasurer/Tax Collector with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the Fiscal Year 2002, the period from July 1, 2001 through June 30, 2002, in conformity with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and to authorize the Treasurer/Tax Collector to enter into a compensating balance agreement or agreements for Fiscal Year 2002 pursuant to Massachusetts General Laws, Chapter 44, Section 53F.

ARTICLE 3

Upon motion of James A. Ryan, second by Kevin McCormick, it was unanimously voted to establish a Revolving Fund for WBPA-TV in conformity with Massachusetts General Laws, Chapter 44 Section 53E½ for the following purposes and subject to the following conditions:

- a) to be used to purchase equipment to further enhance the cablecasting abilities of the town;
- b) to be used to purchase expendable material as needed, such as videotape, batteries, gaffer's tape, lights, etc.;
- c) to be the depository for those receipts submitted to WBPA-TV for the operation of WBPA-TV that have been authorized by the Board of Directors of WBPA-TV, as well as the franchise license fee paid by Charter Communications to the town;
- d) to have a limit on the total amount which may be spent from the fund in Fiscal Year 2002 set at \$5,000;
- e) to not be used for any wages or salaries, since WBPA-TV is a volunteer organization; and
- f) to have the Board of Directors of WBPA-TV be the only authority empowered to expend monies from this fund.

ARTICLE 4

Upon motion of James A. Ryan, second by Kevin McCormick, it was unanimously voted to authorize the Board of Health to establish a Revolving Fund in conformity with Massachusetts General Laws, Chapter 44, Section 53E% for the following purposes and subject to the following conditions:

- a) to be the depository for fees derived from permits issued to licensed sewage haulers in the Town of West Boylston, said fees shall cover the cost of dumping at the Upper Blackstone Water Pollution Abatement District (U.B.W.P.A.D.), plus an administrative charge;
- b) to be the depository for fees derived from plan reviews, inspections, administrative charges and other fees for services rendered by the Board of Health;
- c) to pay the U.B.W.P.A.D. for sewage dumped at its facility in Millbury by sewage haulers licensed in the Town of West Boylston;
- c) to pay Board of Health inspectors and/or agents for services provided for food service, sanitary code compliance, public nuisance, noisome trade inspections; and for percolation and soil testing, septic system design review, septic system installation review, final septic inspection and engineering services;
- e) to fund administrative expenses of the Board of Health, including wage and salary expenses of part-time employees of the Board of Health;
- f) to have a limit on the total amount which may be spent from the Fund in Fiscal Year 2002 set at \$50,000; and
- g) to have the Board of Health be the only authority empowered to expend monies from this fund.

ARTICLE 5

Upon motion of James A. Ryan, second by Kevin McCormick, it was unanimously voted to authorize the Cemetery Trustees to establish a Revolving Fund in conformity with Massachusetts General Laws, Chapter 44, Section 53E%, for the following purposes and subject to the following conditions:

- a) to pay the ordinary operating costs of the Cemetery Department, including but not limited to, part-time wages and grave opening costs, and excluding any full-time salaries and wages or elected officials wages;
- b) to be the depository for all fees collected by the Cemetery Department exclusive of perpetual care and sale of lots receipts;
- c) to set a limit on expenditures from said fund in Fiscal Year 2002 at \$25,000; and
- c) to have the Cemetery Trustees be the only authority empowered to expend monies from said fund.

ARTICLE 6

Upon motion of James A. Ryan, second by Kevin McCormick, it was unanimously voted to authorize the Council On Aging to establish a Revolving Fund in conformity with Massachusetts General Laws, Chapter 44, Section 53E% for the following purposes and subject to the following subject:

- a) to pay for activities related to the Council On Aging programs that were not provided for in the Fiscal Year 2002 operating budget;
- b) to fund the administrative expenses of the Council On Aging, including, but not limited to, the wages of part-time employees of the Council On Aging;
- c) to be the depository for fees derived from various fund raising activities collected by the Council on Aging;
- d) to have a limit on the total amount to which may be spent from the fund in Fiscal Year 2002 set at \$10,000; and
- e) to have the Council On Aging be the only authority empowered to expend monies from this fund.

ARTICLE 7

Upon motion of James A. Ryan, second by Kevin McCormick, it was unanimously voted to authorize the Planning Board to establish a Revolving Fund in conformity with Massachusetts General Laws, Chapter 44, Section 53E%, for the following purposes and subject to the following conditions:

- a) to pay agents, planners, and engineers of the Planning Board for services provided for permit application and plan review, and consultant services;
- b) to fund administrative and wage expenses of the Planning Board, including wage and salary expenses of part-time employees of the Planning Board;
- c) to be the depository for fees derived from plan review filing fees and all other fees charged by the Planning Board;
- d) to have a limit on the total amount which may be spent from the fund in Fiscal Year 2002 set at \$50,000; and
- e) to have the Planning Board be the only authority empowered to expend monies from this fund.

ARTICLE 8

Upon motion of James A. Ryan, second by Kevin McCormick, it was unanimously voted to authorize the Conservation Commission to establish a Revolving Fund in conformity with Massachusetts General Laws, Chapter 44, Section 53E¹A, for the following purposes and subject to the following conditions:

- a) to pay agents, planners and engineers of the Conservation Commission for services provided for permit application and plan review, and consultant services;
- b) to fund administrative and wage expenses of the Conservation Commission, including, but not limited to, wage and salary expenses of part-time employees of the Conservation Commission;
- c) to be the depository for fees derived from all Wetland Protection Act filing fees and all other fees charged by the Conservation Commission;
- d) to have a limit on the total amount which may be spent from the fund in Fiscal Year 2002 set at \$25,000; and
- e) to have the Conservation Commission be the only authority empowered to expend monies from this fund.

ARTICLE 9

Upon motion of James A. Ryan, second by Kevin McCormick, it was unanimously voted to authorize the Fire Department to establish a Revolving Fund in conformity with Massachusetts General Laws, Chapter 44, Section 53E%, for the following purposes and subject to the following conditions:

- a) to fund the costs of purchasing and installing equipment, as well as the operation and maintenance associated with the municipal fire alarm system service;
- b) to fund administrative and wage expenses associated with the operation and maintenance of the municipal fire alarm system, including wage and salary expenses of part-time employees of the Fire Department;
- c) to be the depository for fees charged to private property owners for use of the municipal fire alarm system by the Fire Department;
- d) to have a limit on the total amount which may be spent from the fund in Fiscal Year 2002 set at \$5,000; and
- e) to have the Board of Fire Engineers be the only authority empowered to expend monies from this fund.

ARTICLE 10

Upon motion of Charles A. Stevens, second by Wayne M. LeBlanc, it was unanimously voted to amend Section 5, Part AA. Classification and Compensation Plan of the Personnel Bylaw by deleting the existing Part AA and replace it with following:

CLASSIFICATION AND COMPENSATION PLAN

Non-Exempt Employees — Wage Earning Employees

Grade	Step 1	Step 2	Step 3	Step 4	Step 5
1	\$ 9.11	\$10.03	\$10.92	\$11.86	\$12.76
2	\$10.01	\$11.01	\$11.99	\$12.99	\$13.36
3	\$10.89	\$11.96	\$13.07	\$14.16	\$15.27
4	\$11.79	\$12.97	\$14.14	\$15.33	\$16.51
5	\$12.69	\$13.96	\$15.23	\$17.03	\$17.77

Exempt Employees — Salaried Supervisors

Grade		Step 1	Step 2	Step 3	Step 4	Step 5
6	Cemetery Superintendent	\$20,894	\$22,991	\$25,072	\$28,034	\$29,268
	COA Coordinator	\$25,714	\$28,297	\$30,857	\$34,503	\$36,021
7	Children's Librarian	\$23,837	\$26,182	\$28,599	\$30,977	\$33,358
	Town Clerk	\$23,837	\$26,182	\$28,599	\$30,977	\$33,358
	Assistant Library Director	\$25,671	\$28,195	\$30,797	\$33,361	\$35,924
8	Building Inspector	\$19,461	\$21,414	\$23,353	\$25,308	\$27,245
9	Principal Assessor	\$31,294	\$34,427	\$37,560	\$40,448	\$43,807
	Town Accountant	\$31,294	\$34,427	\$37,560	\$40,448	\$43,807
10	Library Director	\$32,671	\$36,950	\$39,520	\$43,604	\$47,031
	Treasurer/Tax Collector	\$36,467	\$40,117	\$43,765	\$47,414	\$51,063
11	Superintendent of Street and Parks	\$44,224	\$48,239	\$52,253	\$56,267	\$59,857

ARTICLE 11

Upon motion of Alexander Fallavollita, Sr., second by Charles A. Stevens, it was unanimously voted to determine and fix what salaries elective officers of the town shall

receive for Fiscal Year 2002 in conformity with the provisions of Massachusetts General Laws, Chapter 41 Section 108:

Moderator	\$ 50.00;
Selectmen	\$ 100.00 each (5 members);
Town Clerk	\$34,359.00; in conformity with Section 5 Part AA of the Classification and Compensation Plan of the Personnel Bylaw
Planning Board	\$ 100.00 each (5 members);
Cemetery Trustees	\$ 100.00 each (3 members); and
Municipal Light Board	\$ 300.00 each (3 members);

ARTICLE 12

Upon motion of Wayne M. LeBlanc, second by Alexander Fallavollita, Sr., it was voted to appropriate the sum of \$14,471,485 as may be necessary to defray the expenses and charges of the Town of West Boylston in Fiscal Year 2002, the period from July 1, 2001 through June 30, 2002, including the costs of public education, debt and interest payments, and providing municipal services; and to meet said appropriation as follows:

transfer the sum of \$80,000 from the Ambulance Receipts Reserved For Appropriation Account to the Fire Department Salaries and Wages Account, Budget Line Item #02-20-5100

transfer the sum of \$25,000 from the Ambulance Receipts Reserved For Appropriation Account to the Long Term Debt — Principal Account, Budget Line Item #07-10-6910:

transfer the sum of \$7,000 from the Ambulance Receipts Reserved For Appropriation Account to the Short Term Debt — Interest Account, Budget Line Item #07-53-6925

transfer the sum of \$20,000 from the Recreation Receipts Reserved For Appropriation to the Parks and Recreation Salaries and Wages Account, Budget Line Item #06-50-5100: and

raise through taxation, the sum of \$14,339,485.

FISCAL YEAR 2002 OPERATING BUDGET

GENERAL GOVERNMENT

Account Number	Account Description	Amount
01-14	Moderator	
	5100 Salary	\$ 50.00
01-22	Board of Selectmen	
	5100 Salary	\$ 500.00
	6200 Purchase of Services	\$ 1,500.00
	6300 Public Information Expenses	\$ 1,300.00
	6400 Supplies	\$ 100.00
	6700 Other Charges	\$ 2,500.00
Total		\$ 5,900.00
01-23	Town Administrator	
	5100 Salaries and Wages	\$ 116,858.00
	6200 Purchase of Services	\$ 2,500.00
	6400 Supplies	\$ 200.00
	6700 Other Charges	\$ 1,500.00
Total		\$ 121,058.00
01-31	Finance Committee	
	6200 Purchase of Services	\$ 200.00
	6400 Supplies	\$ 50.00
	6700 Other Charges	\$ 100.00
Total		\$ 350.00
01-32	Reserve Fund	
	6700 Other Charges	\$ 25,000.00
01-35	Town Accountant	
	5100 Salaries and Wages	\$ 91,500.00
	6200 Purchase of Services	\$ 11,610.00
	6400 Supplies	\$ 600.00
	6700 Other Charges	\$ 500.00
Total		\$ 104,210.00
01-36	Town Audit	
	6200 Purchase of Services	\$ 8,000.00
01-41	Board of Assessors	
	5100 Salaries and Wages	\$ 59,618.00
	6200 Purchase of Services	\$ 5,500.00
	6400 Supplies	\$ 30.00
	6700 Other Charges	\$ 2,500.00
Total		\$ 67,648.00
01-45	Treasurer/Tax Collector	

	5100	Salaries and Wages	\$	89,000.00
	6200	Purchase of Services	\$	9,000.00
	6400	Supplies	\$	50.00
	6700	Other Charges	\$	1,700.00
Total			\$	99,750.00
01-51		Town Counsel		
	6200	Purchase of Services	\$	45,000.00
01-52		Personnel Board		
	6700	Other Charges	\$	200.00
01-55		Computer Operations		
	5100	Salaries and Wages	\$	2,000.00
	6200	Purchase of Services	\$	16,536.00
	6400	Supplies	\$	1,950.00
	6700	Other Charges	\$	500.00
	6800	Capital Outlay	\$	2,000.00
Total			\$	22,986.00
01-61		Town Clerk		
	5100	Salaries and Wages	\$	54,875.00
	6200	Purchase of Services	\$	501.00
	6400	Supplies	\$	53.00
	6700	Other Charges	\$	180.00
Total			\$	55,609.00
01-62		Elections & Registrations		
	5100	Salaries and Wages	\$	2,394.00
	6200	Purchase of Services	\$	4,129.00
Total			\$	6,523.00
01-71		Conservation Commission		
	5100	Salaries and Wages	\$	1,500.00
	6700	Other Charges	\$	500.00
Total			\$	2,000.00
01-75		Planning Board		
	5100	Salaries and Wages	\$	3,500.00
	6200	Purchase of Services	\$	200.00
	6400	Supplies	\$	100.00
	6700	Other Charges	\$	80.00
Total			\$	3,880.00
01-76		Board of Appeals		
	5100	Salaries and Wages	\$	1,661.00
	6200	Purchase of Services	\$	1,080.00
	6400	Supplies	\$	100.00
	6700	Other Charges	\$	160.00
Total			\$	3,001.00
01-85		Town-Wide Planning Committee		
	5100	Salaries and Wages	\$	1,600.00
	6200	Purchase of Services	\$	100.00

	6400	Supplies	\$	10.00
	6700	Other Charges	\$	50.00
Total			\$	1,760.00
01-92		Public Safety Headquarters		
	5100	Salaries and Wages	\$	10,049.00
	6200	Purchase of Services	\$	25,000.00
	6400	Supplies	\$	1,000.00
Total			\$	36,049.00
01-93		Mixer Building		
	5100	Salaries and Wages	\$	12,766.00
	6200	Purchase of Services	\$	53,000.00
	6400	Supplies-Building	\$	3,000.00
	6450	Supplies-Office (New Acct.-Consolidated)	\$	10,000.00
Total			\$	78,766.00
01-94		Town Report		
	6200	Purchase of Services	\$	3,000.00
01-97		Town Meeting		
	6200	Purchase of Services	\$	-
Total Town Government			\$	690,790.00

PUBLIC SAFETY

02-10		Police Department		
	5100	Salaries & Wages	\$	754,813.00
	6200	Purchase of Services	\$	20,000.00
	6300	Training Expenses	\$	15,000.00
	6400	Supplies	\$	10,000.00
	6700	Other Charges	\$	5,000.00
	6800	Capital Outlay	\$	30,000.00
Total			\$	834,813.00
02-20		Fire Department		
	5100	Salaries & Wages	\$	246,184.00
	6200	Purchase of Services	\$	12,000.00
	6300	Training Expenses	\$	8,000.00
	6400	Supplies	\$	25,000.00
	6700	Other Charges	\$	2,300.00
Total			\$	293,484.00
02-35		Public Safety Communications		
	5100	Salaries & Wages	\$	166,958.00
	6200	Purchase of Services	\$	35,000.00
	6300	Training Expenses	\$	3,000.00
	6400	Supplies	\$	2,000.00
	6700	Other Charges	\$	1,000.00
Total			\$	207,958.00
02-41		Inspector of Buildings		
	5100	Salaries & Wages	\$	37,388.00
	6200	Purchase of Services	\$	600.00

	6400	Supplies	\$	1,200.00
	6700	Other Charges	\$	4,000.00
Total			\$	43,188.00
02-42		Gas Inspector		
	5100	Salaries & Wages	\$	1,650.00
02-43		Plumbing Inspector		
	5100	Salaries & Wages	\$	7,200.00
02-44		Sealer of Weights		
	5100	Salaries & Wages	\$	650.00
	6200	Purchase of Services	\$	125.00
	6400	Supplies	\$	20.00
Total			\$	795.00
02-45		Wiring Inspector		
	5100	Salaries & Wages	\$	7,200.00
02-91		Civil Defense		
	6200	Purchase of Services	\$	700.00
	6400	Supplies	\$	300.00
Total			\$	1,000.00
02-92		Animal Control		
	5100	Salaries & Wages	\$	7,500.00
	6200	Purchase of Services	\$	600.00
	6400	Supplies	\$	500.00
	6700	Other Charges	\$	400.00
Total			\$	9,000.00
02-93		Parking Clerk		
	5100	Salaries & Wages	\$	-
02-94		Tree Warden		
	6200	Purchase of Services	\$	2,500.00
	6700	Other Charges	\$	100.00
Total			\$	2,600.00
TOTAL PUBLIC SAFETY			\$	1,408,888.00

PUBLIC EDUCATION

03-20		Regular Education		
	5100	Salaries & Wages	\$	5,032,504.00
	6200	Purchase of Services	\$	275,442.00
	6300	Transportation	\$	283,859.00
	6400	Supplies	\$	246,780.00
	6700	Other Charges	\$	33,617.00
Total			\$	5,872,202.00
03-21		Special Education		
	5100	Salaries & Wages	\$	1,061,556.00
	6200	Purchase of Services	\$	508,678.00
	6300	Transportation	\$	180,340.00
	6400	Supplies	\$	16,659.00
	6700	Other Charges	\$	1,415.00
Total			\$	1,768,648.00

TOTAL PUBLIC EDUCATION	\$	7,640,850.00
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PUBLIC WORKS

04-20	Streets and Parks		
	5100	Salaries & Wages	\$ 348,000.00
	6200	Purchase of Services	\$ 45,000.00
	6300	Roadway Improvements	\$ 4,000.00
	6400	Supplies	\$ 55,000.00
	6450	Municipal Gasoline and Fuel	\$ 41,000.00
	6700	Other Charges	\$ 2,000.00
Total			\$ 495,000.00
04-23	Snow and Ice Removal		
	5100	Salaries & Wages	\$ 40,800.00
	6200	Purchase of Services	\$ 20,000.00
	6400	Supplies	\$ 32,000.00
Total			\$ 92,800.00
04-24	Street Lighting		
	6200	Purchase of Services	\$ 70,000.00
04-30	Trash Removal and Tipping Fees		
	6200	Purchase of Services	\$ 225,000.00
04-91	Cemeteries		
	5100	Salaries & Wages	\$ 30,466.00
TOTAL PUBLIC WORKS			\$ 913,246.00

PUBLIC SERVICES

05-10	Board of Health		
	5100	Salaries & Wages	\$ 6,250.00
	6200	Purchase of Services	\$ 1,000.00
	6400	Supplies	\$ 10.00
	6700	Other Charges	\$ 200.00
Total			\$ 7,460.00
05-41	Council On Aging		
	5100	Salaries & Wages	\$ 59,715.00
	6200	Purchase of Services	\$ 2,000.00
	6300	Transportation	\$ 800.00
Total			\$ 62,515.00
05-42	Veterans' Services		
	5100	Salaries & Wages	\$ 1,500.00
	6200	Purchase of Services	\$ 250.00
	6400	Supplies	\$ 50.00
	6700	Other Charges	\$ 200.00
	6710	Veterans' Benefits	\$ 10.00
Total			\$ 2,010.00
TOTAL PUBLIC SERVICE			\$ 71,985.00

CULTURE AND RECREATION

06-10	Library		
	5100	Salaries & Wages	\$ 201,580.00
	6200	Purchase of Services	\$ 35,562.00
	6300	Books and Library Materials	\$ 56,200.00
	6400	Supplies	\$ 5,600.00
	6700	Other Charges	\$ 1,200.00
	6800	Capital Outlay	\$ 500.00
Total			\$ 300,642.00
06-50	Parks and Recreation		
	5100	Salaries & Wages	\$ 38,000.00
	6200	Purchase of Services	\$ 2,500.00
	6300	Supplies-Park Maintenance	\$ 6,500.00
	6400	Supplies-Recreation program	\$ 1,700.00
	6700	Other Charges	\$ 300.00
Total			\$ 49,000.00
06-91	Historical Commission		
	6400	Supplies	\$ 50.00
06-92	Memorial Day Expenses		
	6400	Supplies	\$ 1,449.00
	6700	Other Charges	\$ 820.00
Total			\$ 2,269.00
06-95	Cultural Council		
	6200	Purchase of Services	\$ 500.00
TOTAL CULTURE AND RECREATION			\$ 352,461.00

DEBT SERVICE

07-10	Maturing Debt- Principal		
	6910	Long Term Debt - Principal	\$ 775,301.00
07-50	Maturing Debt- Interest		
	6915	Long Term Debt - Interest	\$ 612,390.00
07-53	Interest on Temporary Loans		
	6925	Short Term Debt- Interest	\$ 103,000.00
TOTAL DEBT SERVICE			\$ 1,490,691.00

EMPLOYEE BENEFITS

09-11	Retirement and Pension		
	5170	County Retirement Assessment	\$ 289,574.00
	5180	State Retirement Assessment	\$ -
Total			\$ 289,574.00
09-12	Workers Compensation		
	5170	Workers' Compensation Insurance	\$ 50,000.00
09-13	Unemployment Compensation		

	5170	Unemployment Insurance Compensation	\$	5,000.00
09-14		Group Health Insurance- Employer		
	5170	Group Health Insurance-Employer	\$	1,350,000.00
09-15		Group Life Insurance- Employer		
	5170	Group Life Insurance- Employer	\$	13,000.00
09-16		Medicare Insurance- Employer		
	5170	Medicare Insurance- Employer	\$	82,000.00
TOTAL EMPLOYEE BENEFITS			\$	1,789,574.00
09-45		General Insurance		
	6740	General Insurance Expenses	\$	113,000.00
TOTAL OPERATION BUDGET			\$	14,471,485.00

ARTICLE 13

Upon motion of James A. Ryan, second by Alexander Fallavollita, Sr., it was unanimously voted to appropriate the sum \$467,649 to the West Boylston Sewer Enterprise Account to be expended by the Board of Selectmen, acting as the Board of Sewer Commissioners for sewer system development, administration, assessment, operation, and maintenance expenses in Fiscal Year 2002 as follows:

Fiscal Year 2002 West Boylston Sewer Department Budget

Administration	\$100,449
Engineering	\$ 4,500
Operations and Maintenance	\$332,700
Debt and Interest Payments	<u>\$ 62,000</u>
Total budget appropriation	\$499,600
Less Construction Betterment Funds	\$ 62,000
Less FY 00 Sewer Enterprise Fund Surplus	\$ 51,597
Less Sewer Use Revenue	<u>\$127,370</u>
Town Contribution	\$258,633
(Stabilization Fund)	

and to meet said appropriation through:

(1) the appropriation of \$127,370 from Fiscal Year 2002 Sewer Enterprise User Revenue;

(2) the appropriation of \$51,597 from the Fiscal Year 2000 Sewer Enterprise Fund Surplus as certified by the Department of Revenue;

(3) the appropriation of \$62,000 from the Sewer Construction Betterment Repayment Account; and

(4) the transfer of \$258,633 from the Stabilization Fund, provided that any unexpended balance from said transfer shall revert to the Stabilization Fund.

ARTICLE 14

Upon motion of Kevin McCormick, second by Alexander Fallavollita, Sr. it was unanimously voted to amend the action taken under Article 10 of the May 15, 2000 Semi-Annual Town Meeting so as to increase the appropriation from \$110,000 to \$125,390 and so as to read as follows:

To see if the town will vote to appropriate the sum of \$125,390.00 for the purchase of an ambulance and to meet said appropriation by authorizing the Treasurer/Tax Collector to borrow the sum \$125,390.00, and to issue bonds and notes of the Town therefore under the provisions of Massachusetts General Laws, Chapter 44, Section 7 (9), subject to the approval of the Board of Selectmen, and to pay all necessary legal and bond preparation costs associated with the issuance of said bonds or notes as authorized under the provisions of Massachusetts General Laws, Chapter 44, Section 20.

ARTICLE 15

Upon motion of Charles A. Stevens, second by Alexander Fallavollita, Sr. it was voted to accept any and all state highway assistance funds authorized by the state legislature and approved by the Massachusetts Highway Department under the so-called Chapter 90 Highway Assistance Program to be expended for the maintenance, repair and construction of town roads in anticipation of reimbursement under the direction of the Board of Selectmen and the Town Administrator for work on roads located on the State Aid Primary System as approved by the Massachusetts Highway Department, and further to authorize the Town Treasurer/Tax Collector, with the approval of the Board of Selectmen, to borrow money from time to time during Fiscal Year 2002, for the period from July 1, 2001 through June 30, 2002, in anticipation of reimbursement of said highway assistance in conformity with the provisions of Massachusetts General Laws, Chapter 44, Section 6A.

ARTICLE 16

Upon motion of Alexander Fallavollita, Sr. , second by Charles A. Stevens it was unanimously voted to raise and appropriate the sum of Five Thousand Five Dollars and No Cents (\$5,000.00) to fund an Elderly Community Services Program for the purpose of providing a payment voucher for services rendered for the departments, boards, and committees of the municipality to resident property owners who have attained the age of sixty (60) years, to be used to reduce the real estate property taxes for the property in which the elderly owner resides; said program shall be subject to the following conditions in addition to any and all eligibility requirements promulgated by the Board of Selectmen:

1. participation in the program shall be limited to elderly residents of the town who own property and are willing and able to provide services to the town;
2. program participants shall receive compensation at a rate of \$6.00 for each hour of service rendered for a total not to exceed \$1,200 in any calendar year;

3. program participants may agree in writing prior to participating in the program to receive compensation in the form of a voucher to be presented to the Treasurer/Collector to be applied to the real estate obligations of the participant for the property in which the participant resides;
4. the Treasurer/Tax Collector shall comply with the wage, tax, and payroll deduction requirements of the state Department of Revenue and the federal Internal Revenue Service, prior to compensating program participants or applying the net amount of wages earned to the real estate tax obligations of the participants; and
5. program participants who meet the eligibility guidelines established for the program by the Board of Selectmen shall be selected for participation in the program on a first-come-first-serve basis.

ARTICLE 17

Upon motion of Wayne M. LeBlanc, second by James A. Ryan it was unanimously voted to appropriate the sum of \$36,895 to the Fiscal Year 2002 Workers' Compensation Claims Reserve Fund in conformity with the provision of Massachusetts General Laws, Chapter 40, Section 13C, and to meet said appropriation by transferring the amount of \$36,895 from the Fiscal Year 2002 Workers' Compensation Insurance Account, Budget Line Item #09-12-5170.

ARTICLE 18

Upon motion of James A. Ryan, second by Wayne M. LeBlanc it was unanimously voted to transfer the amount of \$5,000.00 from the Fiscal Year 2002 Unemployment Insurance Compensation Account, Budget Line Item #09-13-5170 to the Unemployment Compensation Fund.

ARTICLE 19

Upon motion of Kevin McCormick, second by Charles A. Stevens, it was voted to appropriate an additional sum of \$30,000 to supplement the appropriation of \$40,000.00 authorized by voter action under Article 26 of the May 15, 2000 SemiAnnual Town Meeting for the purpose of funding building improvements to the Mixter Municipal Office Building, 120 Prescott Street, including, but not limited to: bringing the main entrance into compliance with the American With Disabilities Act, rehabilitating existing bathrooms into accessible bathrooms, creating handicapped parking spaces in conformity with the American With Disabilities Act, and other improvements, subject to the availability of funds, and further to meet said appropriation by appropriating the amount of \$30,000.00 from certified Free Cash.

ARTICLE 20

Upon motion of Charles A. Stevens, second by Kevin McCormick, it was voted 143 in favor and 41 opposed to appropriate the sum of \$40,000 for the purpose of funding the costs and expenses of the Woodland Parks Improvement Project, including, but not limited to, the costs of materials and contracted services necessary to complete the

Woodland Park Improvement Project, and further to meet said appropriation by transferring the sum of \$40,000 from the Stabilization Fund, provided that any unexpended balance from said appropriation shall revert to the Stabilization Fund.

ARTICLE 21

Upon motion of Alexander Fallavollita, Sr., second by Charles A. Stevens it was voted to appropriate the sum of \$30,000.00 to be expended by the Board of Parks Commissioners for the purposes of maintaining, repairing and improving the tennis and basketball courts at Goodale Park to be expended in Fiscal Year 2002, the period from July 1, 2001 through June 30, 2002; and further to meet said appropriation by transferring the sum of \$30,000.00 from the Stabilization Fund, provided that any unexpended balance from said appropriation shall revert to the Stabilization Fund.

ARTICLE 22

Upon motion of Wayne M. LeBlanc, second by Alexander Fallavollita, Sr. it was unanimously voted to authorize the Board of Selectmen and the Town Administrator to establish an inter-municipal assessing department for the delivery of assessing and related administrative services to the Towns of Sterling and West Boylston, and further to authorize the Board of Selectmen, upon receiving the advice and recommendations of the Board of Assessors, to enter into an inter-municipal agreement by and between the Towns of Sterling and West Boylston in conformity with the requirements of Massachusetts General Laws, Chapter 40, Section 4A and Chapter 41, Section 30B for the purpose of establishing said inter-municipal assessing department, and use any funds appropriated for the salaries, wages and expenses of the Board of Assessing, Budget Account #01-41, Budget Line Items #01-41-5100, #01-41-6200, #01-41-6400, #01-41-6700, and #01-41-6800 under Article 12 of the May 20, 2001 Semi-Annual Town Meeting for the direct expenses of the inter-municipal assessing department, subject to the requirements and restrictions of line item appropriation as provided for in statute.

ARTICLE 23

Upon motion of James A. Ryan, second by Charles A. Stevens it was voted to:

- (1) accept and expend \$10,000.00 of state grant funds under the Metropolitan District Commission (MDC) Technical Assistance Grant Program to be expended by the Town-Wide Planning Committee for comprehensive planning expenses associated with the development of a so-called Master Plan, said grant funds to be expended in conjunction with \$10,000.00 of funds appropriated by voter action under Article 19 of the May 17, 1999 Semi-Annual Town Meeting for comprehensive planning expenses of the Town-Wide Planning Committee;
- (2) authorize the Board of Selectmen to entering into a contract with the state MDC, Division of Watershed Management for the purpose of reimbursing the town up to \$10,000.00 for direct expenses related to the development of the Master Plan; and

- (3) authorize the Town Treasurer/Tax Collector, with the approval of the Board of Selectmen, to borrow money from time to time during Fiscal Years 2002 and 2003, the period from July 1, 2001 through June 30, 2003, in anticipation of reimbursement of said MDC Technical Assistance Grant funds in conformity with the provisions of Massachusetts General Laws, Chapter 44, Section 6A.

ARTICLE 24

Upon motion of Kevin McCormick, second by Alexander Fallavollita. Sr. it was voted to amend Section 5, Part AA. Classification and Compensation Plan of the Personnel Bylaws, so as to create the position of Assistant to the Program coordinator—COA, to be classified Grade 3.

ARTICLE 25

Upon motion of Alexander Fallavollita, Sr., second by Charles A. Stevens, it was voted to raise and appropriate the sum of \$22,009.00 fund the position of Assistant to The Program Coordinator—COA.

ARTICLE 26

The motion for this article, made by Charles A. Stevens with a second by Alexander Fallavollita, Sr. would have created a West Boylston Regional School District Planning Committee in conformity with the provisions of Massachusetts General Laws, Chapter 71, Sections 14 through 14E. Following much discussion on the pros and cons of regionalization, the article failed to pass.

ARTICLE 27

The motion for this article was made by Wayne M. LeBlanc with a second by Charles A. Stevens. Following much discussion, the article to create the position of Director of Public Works to be appointed by the Town Administrator, failed to pass.

ARTICLE 28

Upon motion of Kevin McCormick, second by James A. Ryan it was unanimously voted to pass over this article to amend the General Bylaws Article II — TOWN OFFICERS AND DUTIES Section 2 and to add a new article creating a Department of Public Works.

ARTICLE 29

Upon motion of Kevin McCormick, second by James A. Ryan, it was unanimously voted to pass over this article which would have amended Section 5, Part AA. by deleting the position of Superintendent of Streets and Parks.

ARTICLE 30

Upon motion of Kevin McCormick, second by James A. Ryan, it was unanimously voted to pass over this article which would have provided a severance pay and benefits to the incumbent Superintendent of Streets and Parks.

ARTICLE 31

Upon motion of Charles A. Stevens, second by Wayne M. LeBlanc it was voted to transfer the following sums of money from unexpended balances within the fiscal 2001 budget or from additional lottery funds as follows:

Account to Transfer From			Account Transferred To	
Amount	Description	Number	Description	Number
\$ 3,051.00	Treasurer/Collector Salaries	01-45-5100	Town Administrator Salaries	01-23-5100
\$ 2,000.00	Treasurer/Collector Salaries	01-45-5100	Town Accountant Salaries	01-35-5100
\$ 30,141.08	Additional Lottery		Town Counsel	01-51-6200
\$ 10,000.00	Interest on Temporary Loans	07-53-6925	Town Counsel	01-51-6200
\$ 1,000.00	Computer Other Charges	01-55-6700	Computer Purchased Services	01-55-6200
\$ 1,000.00	Computer Other Charges	01-55-6700	Computer Capital Outlay	01-55-6800
\$ 307.13	Treasurer/Collector Salaries	01-45-5100	Elections Purchased Services	01-61-6200
\$ 5,000.00	Snow & Ice Removal Supplies	04-23-6400	Pub Saety Hdqtrs Purch Service	01-92-6200
\$ 150.00	Additional Lottery		Mixer Salaries	01-94-5100
\$ 7,491.00	Trash Removal Purchased Services		Mixer Purchased Services	01-94-6200
\$ 5,000.00	Additional Lottery		Mixer Purchased Services	01-94-6200
\$ 1,500.00	Snow & Ice Removal Supplies	04-23-6400	Print Town Report	01-95-6200
\$ 12,000.00	Additional Lottery		Police Salaries & Wages	02-10-5100
\$ 1,568.21	Snow & Ice Removal Purch Services	04-23-6200	Police Training	02-10-6300
\$ 750.00	Communications Training	02-35-6300	Police Other Charges	02-10-6700
\$ 6,000.00	Additional Lottery		Police Captial Outlay	02-10-6800
\$ 3,500.00	Additional Lottery		Fire Purchased Services	02-20-6200
\$ 204.00	Fire Purchased Services	02-20-6200	Fire Other Charges	02-20-6700
\$ 150.00	Dog Officer Other Charges	02-92-6700	Dog Officer Purchased Services	02-92-6200
\$ 150.00	Dog Officer Other Charges	02-92-6700	Dog Officer Supplies	02-92-6400
\$ 2,100.00	Highway Other Charges	04-20-6700	Highway Purchased Services	04-20-6200
\$ 2,100.00	Highway Other Charges	04-20-6700	Road Improvements	04-20-6300
\$ 3,500.00	Snow & Ice Removal Salaries	04-23-5100	Municipal Gasoline & fuel	04-20-6450
\$ 90.00	Snow & Ice Removal Supplies	04-23-6400	Street Lighting	04-24-6200
\$ 75.00	Memorial Day Supplies	06-92-6400	Memorial Day Purchased Service	06-92-6200
\$ 1,500.00	Veterans' Services Salaries	05-43-5100	Veterans' Benefits	05-43-6780
\$ 750.00	Veterans' Services Purchase Services	05-43-6200	Veterans' Benefits	05-43-6780
\$ 100.00	Veterans's Services Supplies	05-43-6400	Veterans' Benefits	05-43-6780
\$ 15,000.00	Group Health Insurance	09-11-5170	Medicare- Towns' Share	09-16-5170
\$116,177.42	Total Transfers			

ARTICLE 32

The motion for this article was made by Wayne M. LeBlanc with a second by James A. Ryan. Following much discussion it was voted to table this article to a future meeting so more information on the definition of stables could be obtained.

ARTICLE 33

Upon motion of James A. Ryan, second by Wayne M. LeBlanc, it was unanimously voted to amend the Personnel Bylaw of Town, Article XXI, Section 5, Part H. Reclassification Of Employees by adding the following after the first paragraph:

No officer, board or employee of the Town, nor any other person shall seek Town Meeting approval on a reclassification of a position or office subject to the requirements of the Personnel Bylaw shall seek Town Meeting approval on such a reclassification without meeting the following requirements, prior to presenting a town meeting warrant article for voter consideration to the Board of Selectmen.

Requirements

1. The Personnel Board has previously approved a job description for the position for which reclassification is sought, and
2. A new job description clearly showing a change in the nature of the position for which reclassification is sought so as to increase the job responsibilities of the position, e.g., increase in supervisory, technical expertise or mandatory certification requirements, or similar qualitative change in the nature of the job which requires increased responsibility or skill proficiency, must be approved by vote of the majority of members of the Personnel Board.

ARTICLE 34

Upon motion of Wayne M. LeBlanc, second by Charles A. Stevens, it was voted to amend the Personnel Bylaw of the Town Article XXI, Section 5, Part J. Hiring Procedures to read as follows:

J. HIRING PROCEDURES

The Town Administrator shall be the hiring authority, subject to the review and disapproval authority of the Board of Selectmen in conformity with the provisions of Chapter 23 of the Acts of 1995, provided that no employee shall be hired without the Town Administrator securing the recommendation and advice of the appropriate department head and appointed board, commission and committee under the jurisdiction of the Town Administrator. This shall not include employees under the jurisdiction of the Cemetery Commission, the Board of Fire Engineers, the Board of Library Trustees, the Planning Board, the Municipal Light Board, and the School Committee.

The following procedures shall be used in the hiring process by all hiring authorities of the town including the Town Administrator, the Cemetery Commission, the Board of Fire Engineers, the Board of Library Trustees, the Planning Board, the Municipal Light Board and the School Committee:

1. The Town of West Boylston maintains a policy of promoting from within and will, at least initially, advertise all available positions internally. Internal postings are open to all current employees. Internal notices of vacancies will be posted for a minimum of five (5) working days before any public advertisement process to allow employees an opportunity to submit an application. Notice of vacancies will be posted on the bulletin board in the Town Hall. In addition, copies of postings will be sent to each department. Postings will include the position description, minimum qualifications, salary/wage grade and due date for receipt of applications.

When an application is submitted for a transfer, an employee must meet the following conditions:

- a. be a regular full-time or part-time employee,
- b. have worked for the Town in current position for at least six (6) months,
- c. have satisfactory performance evaluations in current position,
- d. possess stated minimum qualifications for the position,
- e. provide an updated employment application, and
- f. notify current supervisor of intent to apply.

The employee who is transferred must serve a designated probationary period in the new position, not to exceed six months.

Upon movement of the employee, all accumulated benefits and service continuity will be transferred if there is no actual break in service.

2. Existing positions that have been vacated will be publicly advertised only after all potential promotional candidates are reviewed. The appropriate hiring authority shall publicly advertise a notice of employment opportunity in a newspaper of regional circulation at least once prior to the deadline for the filing of applications for the position to be filled. The advertisement shall state, at a minimum, the position title, normal hours of work, wage and salary information, minimum qualifications and special skills or licenses required for the position, desired qualifications, the office or address where applications or letters of interest shall be submitted, the deadline for the submission of applications or letters of interest, and the office or department that can provide additional information on the position to be filled.

3. The applicant shall complete an employment application or shall submit a letter of interest and resume prior to the deadline for filing applications or letters of interest.

4. The hiring authority shall maintain a record of the hiring process.

5. The hiring authority, in conjunction with the appropriate department head or appointed board, commission or committee, shall conduct interviews, review the employment applications, perform reference checks, administer any skill or competency testing, as necessary, and perform background checks as required with the consent of the applicant.

6. The hiring authority shall require that a prospective employee take a physical examination, including toxic/drug screening tests for safety sensitive and public safety positions, by a physician designated by the town at the town's expense to ensure that the prospective employee is able to perform the essential duties of the position. The physical examination shall take place prior to the effective date of employment.

ARTICLE 35

The motion for this article was made by Charles A. Stevens with a second by James A. Ryan. Following much discussion regarding the allocation of benefits of job sharing, it was voted to table this article until a future town meeting.

ARTICLE 36

Upon motion of Alexander Fallavollita, Sr., second by Charles A. Stevens, it was unanimously voted to amend the Personnel Bylaw of the Town Article XXI, Section 5, Part AA. Classification and Compensation Plan Non-Exempt Emergency Fire and Medical Employees adding the position of Firefighter/Emergency Medical Technician (EMT)/Clerk to Grade F3 and the position Firefighter/Paramedic (PAR)/Clerk of to Grade F4 so the Classification and Compensation Plan Non-Exempt Emergency Fire and Medical read as follows:

Non-Exempt Emergency Fire and Medical Employees

Grade 1F.	Call Support Employee
Grade 2F.	Call Firefighter Call Firefighter/Emergency Medical Technician (EMT) Call Firefighter/Paramedic (PAR)
Grade 3F.	Part-time Firefighter Part-time Firefighter/Emergency Medical Technician (EMT) Part-time Firefighter/Paramedic (PAR) Firefighter/Emergency Medical Technician (EMT)/Clerk
Grade 4F.	Full-time Firefighter Firefighter/Paramedic (PAR)/Clerk
Grade 5F.	Full-time Firefighter/Emergency Medical Technician (EMT)
Grade 6F.	Full-time Firefighter/Paramedic (PAR)

ARTICLE 37

Upon motion of Wayne M. LeBlanc, second by James A. Ryan, it was unanimously voted to rescind Section 2 — Distance From the Street and Section 3 — Distance From Side Lines of Article XV — Building Regulations of the General Bylaws of the Town of West Boylston, and further to amend said Article XV so the current "Section 4" reads "Section 2", the current "Section 5" reads "Section 3" and the current "Section 6" reads "Section 4".

ARTICLE 38

Upon motion of James A. Ryan, second by Alexander Fallavollita, Sr., it was unanimously voted to amend the Zoning Bylaws to allow a continuing care retirement community in the existing Single Residence District southerly of Hartwell Street by inserting after the word "District" in Section 3.8 (Continuing Care Retirement Community), paragraph B. (Applicability) the words "or in the Single Residence District located southerly of Hartwell Street and westerly of Shrewsbury Street along the Worcester city line," so that Section 3.8.B. reads as follows:

B. Applicability

A Continuing Care Retirement Community (CCRC), as defined herein, may be allowed upon a grant of a Special Permit by the Planning Board upon any parcel of land situated within a General Residence District or in the Single Residence District located southerly of Hartwell Street and westerly of Shrewsbury Street along the Worcester city line.

ARTICLE 39

Upon motion of Kevin McCormick, second by Alexander Fallavollita, Sr., it was unanimously voted to amend the Zoning map incorporated into the Zoning Bylaws to expand the existing Industrial District westerly of Shrewsbury Street by changing the zoning classification of the following parcel of land from Single Residence to Industrial:

BEGINNING	At a point on the westerly sideline of land now or formerly of the Boston and Maine Railroad and at the intersection of the current boundary between the Single Residence and Industrial Districts;
THENCE	S 14° 39' 20" W., a distance of 20.00 feet by the sideline of said Boston and Maine Railroad to a point of land now or formerly of the Worcester Country Club;
THENCE	N 84° 44' 00" W., a distance of 181.57 feet to a point;
THENCE	N 19° 07' 00" W., a distance of 885.96 feet to a point;
THENCE	S 68° 16' 25" W., a distance of 178.00 feet to a point, the last 3 courses being by land now or formerly of the Worcester Country Club;
THENCE	N 23° 45' 42" W., a distance of 733.42 feet crossing land of Blackcomb Associates, LLC to a point of land now or formerly of George J Meyer Manufacturing Co.;
THENCE	N 64° 28' 25" E., a distance of 20.00 feet to a point;
THENCE	N 70° 25' 20" E., a distance of 260 feet to a point at the intersection of the current boundary between the Single Residence and Industrial Districts, the last two courses being by land now or formerly of George J Meyer Manufacturing Co.;
THENCE	S 23° 41' 40" E., a distance of 1676.88 feet by the current boundary between the Single Residence and the Industrial Districts and crossing land now or formerly of Blackcomb Associates, LLC to the point of the beginning.

The above-described parcel contains 7.61 acres more or less.

ARTICLE 40

Upon motion of Charles A. Stevens, second by Alexander Fallavollita, Sr., it was unanimously voted to create the following General Bylaw of the Town of West Boylston.

ARTICLE XXVIII— PAYMENT OF INTEREST ON DELINQUENT MUNICIPAL CHARGES AND BILLS

In conformity with the requirements of Massachusetts General Laws, Chapter 40, Section 21 E, any board, committee, commission or officer of the town authorized by law or regulation to bill and collect fees or charges for municipal services shall charge interest at the same rate of interest charged for unpaid tax bills as authorized under the provisions of Chapter 59, Section 57 for all unpaid balances owed after the due date of such fees or charges, effective with the bills and charges incurred for municipal services provided on or after July 1, 2001.

ARTICLE 41

Upon motion of Alexander Fallavollita, Sr., second by Charles A. Stevens it was unanimously voted to transfer the sum of \$37,874 from certified Free Cash to the Stabilization Fund.

ARTICLE 42

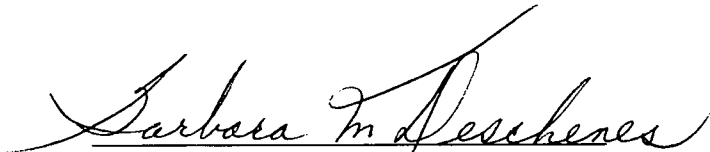
Upon motion of Wayne M. LeBlanc, second by Charles A. Stevens it was unanimously voted to pass over this article to transfer a sum of money from available funds to the Capital Investment Fund.

ARTICLE 43

Upon motion of James A. Ryan, second by Alexander Fallavollita, Sr., it was voted to transfer the sum of \$380,000 from available, certified free cash to reduce the Fiscal Year 2002 Tax Rate.

Upon motion Of Charles A. Stevens, Second by James A. Ryan, it was unanimously voted to adjourn the meeting at 11:18 p.m.

attest:


Barbara M. Deschenes, Town Clerk